



## Cash In Advance or Cash On Account Set Up Form

Date: \_\_\_\_\_

Sales Rep. \_\_\_\_\_

### **COMPANY INFORMATION**

Customer Company Name: \_\_\_\_\_

DBA name, if applicable: \_\_\_\_\_ D & B Number \_\_\_\_\_

Parent Company, if applicable: \_\_\_\_\_

Type of entity (check one) ☐ Corporation ☐ LLC ☐ Partnership ☐ Sole Proprietorship

Billing Address: \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Corporate Office Address: \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone with area code: \_\_\_\_\_ Fax with area code: \_\_\_\_\_

Web address: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_ Number of years in business: \_\_\_\_\_

### **Company Principals:**

Name	Title	Phone	Email

Has your company, its parent, or affiliates ever filed bankruptcy? ☐ YES ☐ NO If yes, when? \_\_\_\_\_

Purchasing Agent Contact Name: \_\_\_\_\_

Purchasing Agent Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Accounts Payable Contact Name: \_\_\_\_\_

Accounts Payable Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **PRODUCT NEEDS INFORMATION**

Ship-to Address: \_\_\_\_\_

E-mail to Send Invoice: \_\_\_\_\_

**Sales Taxes - Please check one:**

Customer is an end-user of the product purchased from Colonial and sales from Colonial are taxable.

Customer is an end-user of the product and sales from Colonial are exempt from sales tax. If checked, please provide sales tax exemption form(s).

Customer is a reseller of product purchased from Colonial and sales from Colonial are exempt from sales tax. If checked, please provide sales tax exemption form(s).

Customer is a manufacturer and products purchased from Colonial are used in the manufacturing process and sales from Colonial are exempt from sales tax. If checked, please provide sales tax exemption form(s).

Other. Please explain:

**Terms and Conditions**

In consideration of the premises and as an inducement to establish an account relationship, the individual or entity described herein as the "Customer" does hereby agree that:

The information given herein is offered as part of a request by Buyer for an extension of credit for commercial business use and is certified, represented and warranted to be true, correct, and complete. Buyer and/or all Guarantors authorize Colonial to investigate all credit references and other sources pertaining to Buyer's and Guarantor(s)' credit and/or financial responsibility and authorizes Buyer's and Guarantor(s)' banks and trade creditors to provide Colonial with complete information for the purpose of credit evaluation.

**THE GENERAL TERMS AND CONDITIONS FOR PRODUCT SALES BY COLONIAL LOCATED AT [HTTP://COLONIALOILINDUSTRIES.COM](http://colonialoilindustries.com) ARE INCORPORATED HEREIN BY REFERENCE, MADE A PART OF THE AGREEMENT BETWEEN BUYER AND COLONIAL, AND SHALL APPLY TO AND GOVERN ALL BUYER'S PURCHASES FROM COLONIAL. SUCH GENERAL TERMS AND CONDITIONS ARE SUBJECT TO CHANGE BY COLONIAL FROM TIME TO TIME, AND THE TERMS AND CONDITIONS APPLICABLE TO EACH NEW PURCHASE BY BUYER WILL BE THOSE IN EFFECT ON SAID WEB PAGE UPON THE EARLIER OF BUYER'S RECEIPT OF PRODUCT, COLONIAL'S DELIVERY TO OR FOR THE BENEFIT OF BUYER OF PRODUCT, OR BUYER'S PAYMENT FOR PRODUCT. BUYER SHOULD REVIEW THE TERMS AND CONDITIONS PRIOR TO EACH PURCHASE REQUEST.** While the General Terms and Conditions may be viewed, downloaded and printed from <http://colonialoilindustries.com>, Colonial will provide a copy of the General Terms and Conditions and updates thereto upon request. This agreement may be executed and then delivered by fax or email, in which case a signed copy hereof so delivered shall have the force and effect of an original, and by executing and delivering this Agreement or by requesting, purchasing, receiving or paying for products or services from Colonial, the undersigned agrees to be bound hereby and by the General Terms and Conditions, as the same may be changed from time to time as aforesaid.

**Buyer authorizes Colonial to maintain credit card information and process card after each delivery.**

Signature	Title
Printed Name	Date

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<b>COI Internal Use Only:</b>	P.O. Required? YES_____ NO_____
COI Sales Representative:	
Approved By/Date:	